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foundation certificate

COBIT[®] 4.1

Presented by David Llewellyn Jones (DLJ)

COBIT is internationally recognised as the definitive framework for IT governance and control. It provides a sharper business focus, helps meet regulatory requirements, ensures a process-orientation, and sets a "common language" for both Auditors and IT Professionals. This interactive 3-day course provides participants with a comprehensive understanding of COBIT. Instructor-led assignments turn the theory into practical reality and provide a thorough preparation for the COBIT Foundation Certificate exam.

Singapore

▶ 20-22 February 2012

▶ 21-23 March 2012



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foundation certificate COBIT 4.1

Why COBIT?

This course provides a foundation level understanding of the COBIT 4.1 Governance Framework for IT. It covers the need for an IT control framework and how this is addressed by COBIT 4.1:

- Provides a sharper business focus
- Helps meet regulatory requirements
- The definitive “common language” for both Auditors and IT Professionals
- Ensures a process-orientation
- Accepted world-wide

The course examines the COBIT framework in general and then focuses on representative Processes and Control Objectives in depth. Additional subjects covered are COBIT’s relationship with other best practice methodologies and an overview of Val IT. Also covered in the course (but not included in the examination) will be an overview of the new International Standard for IT Governance ISO/IEC 38500. The course prepares you for the official COBIT Foundation Exam.

Who Should Attend

- IT Professionals and Senior Managers of IT Service Providers
- IT Auditors / Assurance Professionals
- Risk and Security Practitioners
- Business Executives responsible for IT Governance
- IT Consultants, IT Service Managers and Project Managers

Learning Method

A balance of theory vs practice, this course is conducted as an instructor-led workshop featuring a combination of lectures and exercises. All the exercises are designed to relate the course material to ‘real world’ situations. The requirements of the COBIT Foundation Certificate examination are specifically covered.

Prerequisites

There are no prerequisites, however experience in IT Governance and/or management would be valuable.

Learning Outcomes

The ability to understand and describe:

- Why an organisation needs an IT Governance control framework
- How COBIT has been designed to meet this requirement
- The benefits that COBIT provides
- How to determine priorities for Assurance activity
- How to model IT Goals and metrics that relates to your Business Goals
- The relationship between COBIT and other standards and best practices including SOX, ITIL, ISO20000, PRINCE2, PMBoK and ISO 17799
- The COBIT Framework and the components of COBIT
 - Process Descriptions
 - Control Objectives
 - Management Guidelines
 - Maturity Models
- The tools available to you that support the use of COBIT
- How to apply COBIT in practical situations
- How to use the Assurance Guide

The course will prepare you to take and pass the ISACA examination for the COBIT Foundation Certificate.

COBIT Foundation

Management Overviews

Half-day and full-day overviews of COBIT are available for presentation to your management. This can be the most effective way to determine whether, and if so how, to introduce COBIT into your organisation. Contact us for an obligation-free quotation. See back page for contact details.

Course Contents

Day 1

- ▶ **Introduction**
 - History
 - Relationship with other standards
- ▶ **IT Governance**
 - The need for an IT Governance framework
 - Context for IT Governance
- ▶ **COBIT Overview**
 - Benefits of COBIT
 - Business Requirements
 - Business Goals and IT Goals
 - Interrelationships of COBIT Components
- ▶ **COBIT Framework**
 - Domains and processes
 - Control model
 - Measures
- ▶ **The COBIT V4.1 Document**
 - Structure
 - Navigation
- ▶ **Components in Depth PO10 Manage Projects**
 - Description
 - Control Objectives
 - Inputs & Outputs
 - RACI Charts
 - Goals and Metrics
 - Maturity Model

Day 2

- ▶ **Recap**
- ▶ **Applying COBIT**
- ▶ **Components in Depth: DS2 Manage Third Party Services**
 - Description
 - Control Objectives
 - Inputs & Outputs
 - RACI Charts
 - Goals and Metrics
 - Maturity Model
- ▶ **The COBIT Assurance Guide**
- ▶ **The Audit Process**
- ▶ **Overview of Val IT and relationship with COBIT IT**
- ▶ **Governance according to ISO/IEC 38500**
 - The International standard for IT governance
- ▶ **Examination Preparation**

Course Presenter



David Llewellyn Jones (known to all as DLJ) is Principal Trainer and Head of Professional Services at PDA (Singapore member of the ALC Group).

With his engaging style and unparalleled depth of knowledge of IT Service Management and IT Governance, DLJ is one of the most highly regarded authorities in Asia. Originally from the UK, DLJ moved from Sydney to Singapore in early 2008 and quickly established himself as the "must see" trainer for his ability to communicate the complexities of the ITIL and COBIT frameworks in down-to-earth language. Refer to our Faculty web page for more details.

Examination

The COBIT Foundation Exam is held on Day 3 of the course and consists of 40 multiple-choice questions to be answered in 60 minutes. Candidates must score 70% or higher (28 or more questions correct) in order to pass.

Day 3

- ▶ **Recap**
- ▶ **COBIT Resources**
 - COBIT Online
 - COBIT Security Baseline
 - COBIT Quickstart
 - IT Governance Implementation Guide
- ▶ **Mapping of COBIT to other best practice methodologies:**
 - ITIL
 - SOX
 - PRINCE2
 - PMbok
 - CMM
 - ISO/IEC 27001
- ▶ **Practical experience in how to perform a COBIT assessment and develop an improvement plan**
- ▶ **Examination**

HOW TO REGISTER



Register Online
www.pdatrain.com.sg



Send your details by email
learn@pdatrain.com.sg



Fax the Enrolment Form below to:
Fax: 6227 2885
From any other country +65 6227 2885



Any queries please call
Customer Service
Tel: 6227 2883
From any other country +65 6227 2883



Send all correspondence to:
PDA Professional Development
Associates Pte Ltd
Penthouse Level, Suntec Tower Three
8 Temasek Boulevard, Singapore 038988

COURSE INFORMATION

FEES and DATES:

COBIT Foundation Certificate + Exam

\$ 1980 + gst
(per delegate)

TEAM RATES

Please contact PDA if you have teams of three or more to train - learn@pdatrain.com.sg

VENUE

The course will be held at a high quality centrally-located hotel. Full details will be on your confirmation letter and can also be found on our website.

COURSE INFORMATION

The course is held from 9.00am to 5.00pm with registration from 8.30am on the first day. Upon enrolment you will be sent a confirmation letter giving full details.

TERMS and GUARANTEE

To ensure your admission to the course, fees are payable in advance. To guarantee your satisfaction we offer a money back or full credit policy. Details will be on your confirmation letter and our website. Cancellations with full refund will be accepted up to 10 working days before the course. After that time no refunds can be given, but substitutions may be sent at any time.

CITREP EXPANDED FUNDING

CITREP Expanded supports:

- Critical & Emerging Infocomm Skills @ up to 50% of the course and/or exam fees, capped at \$2500 (course and exam) / \$500 (exam only) per trainee.

Funding support is eligible for Singapore citizens and permanent residents. Valid for courses and examinations commencing on or before 31 March 2013. Terms and conditions apply. Please visit www.ida.gov.sg/citrepfor for full details.

COBIT FOUNDATION ENROLMENT FORM

Name 1 (Mr/Mrs/Miss/Ms)
(as per NRIC)

Position

Email

Mobile

Course Date

CITREP Sponsorship: Company Self None

NRIC No:

Name 2 (Mr/Mrs/Miss/Ms)
(as per NRIC)

Position

Email

Mobile

Course Date

CITREP Sponsorship: Company Self None

NRIC No:

Organisation Name

Address

Postcode

Phone

Fax

Cheque payable to:
PDA Professional Development Associates Pte Ltd

Purchase Order No.:

Person Making Booking

(Mr/Mrs/Miss/Ms)

Position

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Position

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